

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Springfield Campus, Corsham
Date: Wednesday 14 September 2016
Time: 7.30 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 7:00pm.

Please direct any enquiries on this Agenda to Will Oulton (Democratic Services Officer) on 01225 713935 william.oulton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley (Vice Chairman)– Corsham Town

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Items to be considered	Time
1 Chairman's Welcome and Introductions	7:30pm
2 Apologies for Absence	
3 Minutes (<i>Pages 1 - 12</i>) To approve and sign as a correct record the minutes of the meeting held on 18 May 2016.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 13 - 18</i>) To receive the following chairman's announcements: <ul style="list-style-type: none"> • Wiltshire Online Programme – Extension of the Basic Broadband • Mental Health Awareness • Budget Events 	7:35pm
6 Local Youth Network (<i>Pages 19 - 22</i>) To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group. Also to note items listed under point five of this report. <ul style="list-style-type: none"> • Last Baguette – Theatre Workshops - £570 	7:40pm
7 Youth Fest Update To receive an update about the Youth Fest event.	7:45pm
8 Partner Updates (<i>Pages 23 - 32</i>) To receive any updates from the following partners: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue Service • Health Services • Town and Parish Council Nominated Representative • Corsham Community Area Network (CCAN) • Chamber of Commerce • Schools • Corsham Community Engagement Manager (CEM) 	7:50pm
9 Corsham Community Area Health and Wellbeing Group	8:00pm

(Pages 33 - 38)

The Area Board will receive a brief update on the Corsham Health and Wellbeing Group, and will be asked to consider the Draft Terms of Reference and the appointment of Councillor Sheila Parker as the Councillor representative to the Group.

10 **South Western Ambulance Service NHS Foundation Trust** **8:10pm**

SWAST officers will demonstrate how to use a defibrillator and appeal for details of where defibrillators are located within the community, this knowledge will allow the emergency services to respond quicker, especially in rural locations. Officers will also provide details of how to set up defibrillator schemes and give information for those who would like to volunteer as a First Responder.

11 **Community Policing Model** **8:20pm**

To receive an update on the new community policing model that will be rolled out from 1 October 2016.

12 **Community Area Grants** *(Pages 39 - 42)* **8:30pm**

The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:

Colerne Garden Club - £1000
Corsham Twinning Association - £153.65

13 **Area Board Delegation to Community Engagement Manager** **8:40pm**
(Pages 43 - 44)

14 **Community Area Transport Group (CATG)** *(Pages 45 - 54)* **8:45pm**

To note the update from the Community Area Transport Group (CATG)

15 **Future Meeting Dates** **8:50pm**

The next meeting will take place on the 23 November 2016.

16 **Urgent items**

Any items of business which the Chairman agrees to consider as a matter of urgency.

2.1.

2.2.

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Lacock Village Hall, East Street, Lacock, SN15 2LF
Date: 18 May 2016
Start Time: 19:00
Finish Time: 20:56

Please direct any enquiries on these minutes to:

Natalie Heritage (Democratic Services Officer) on 01225 718062 or
natalie.heritage@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman), Cllr Sheila Parker, Cllr Dick Tonge and
Cllr Philip Whalley (Vice Chairman)

Wiltshire Council Officers

Richard Rogers (Community Engagement Manager), Emma Drage (Community Youth
Officer), Natalie Heritage (Democratic Services Officer) and Terry Bracher (Archives
and Local Studies Manager)

Town and Parish Councillors

Corsham Town Council – Ruth Hopkinson, Pete Pearson
Box Parish Council – Alan Clench, Mike Curd
Colerne Parish Council – Tom Hall
Lacock Parish Council – Ron George, Chris Doel
Biddestone Parish Council – Tim Smith

Partners

Police – PC Hazel Anderson
Fire – Mark Unwin
Corsham Chamber of Commerce – Kevin Gaskin
Corsham Institute – Jeffery Thomas, Martin Head
Healthwatch Wiltshire – Anne Keat

Members of Public in Attendance: 20
Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p><u>Election of the Chairman</u></p> <p>Cllr Macrae was re-elected Chairman for the forthcoming municipal year.</p>
19	<p><u>Election of the Vice-Chairman</u></p> <p>Cllr Whalley was re-elected as Vice-Chairman for the forthcoming municipal year.</p>
20	<p><u>Welcome</u></p> <p>Those present were welcomed to the meeting.</p>
21	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Dave Martin (Corsham Town Council), Sgt Ronnie Lungu (Neighbourhood Policing Team) and Sue Stockley (Corsham Chamber of Commerce).</p>
22	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 17 March were presented.</p> <p>It was noted that the minutes of 17 March be amended to reflect a greater accuracy for the grant application received from Box Village Hall for £4000. The amended minutes would need to detail that the requested £4000 from Box Village Hall had been to help with the removal of the existing stair-lift and to replace it with a new one and that thus; the application that had been submitted was not purely for a stair-lift, as had been recorded.</p> <p>Resolved: To approve and sign as a correct record the minutes of the meeting held on 17 March 2016, subject to the amendment of item 13; that the grant application received from Box Village Hall for £4000 had been for the removal of the existing stair-lift and its replacement.</p>
23	<p><u>Appointments to Outside Bodies</u></p> <p>Resolved: To make appointments to outside bodies and working groups, as detailed in the agenda pack.</p>
24	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

25	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements contained with the agenda.</p> <p>Richard Rogers, Community Engagement Manager, was invited to speak about the 'Our Community Matters' website. Mr Rogers outlined that the website encompassed a blog site too and was used as a tool to help inform the Corsham community area of events and activities that were taking place. Those present were encouraged to sign-up to the blog site, in order to receive weekly updates from the Corsham community area.</p> <p>Attention was also drawn to the 'Arts Together' project, an initiative that was designed to bring people together to work on arts projects. It was noted that the project's exhibition was on display in the Springfield Campus until 31 May. It was highlighted that the project aimed to aid the recovery and social inclusion of those who had suffered a stroke and that many participants had commented that the project had brought a huge benefit to their lives.</p>
26	<p><u>Corsham Railway Station</u></p> <p>Pete Pearson was in attendance and presented an update on the progress of the Corsham Railway Station. Mr Pearson outlined that there had been a large amount of public support for the station and that the scheme was no longer a campaign, but rather a concrete business model.</p> <p>It was highlighted that developments around the Corsham MoD, the digital economy and the academic field had added to the momentum for the feasibility study for the station to be completed and therefore, it was seen as the optimum time for the project to be moved forward.</p> <p>Mr Pearson detailed that one option for the station was to provide a railway line that would connect Corsham to Bath, and then to Trowbridge and Westbury. He also commented that there was a possibility for a Bristol-Corsham-Oxford service to be provided, however, this was currently not a main focus of the project. Those present were informed of how a Bristol/Metro-West service was being considered; as this could help to join the academic institutions in the area. Mr Pearson added that a university was being explored for Corsham and noted that such a development would also be a huge economic driver for the area.</p> <p>Mr Pearson explained that the Town Council was the leader of the project, yet Wiltshire Council, the Corsham Councillors, as well as Members of the Cabinet – such as Cllr Whitehead, were also taking a strong role in the advancement of the project. Other partners included the Chairman of TransWilts (a project which was financed by the government and centred on providing sustainable transport in Wiltshire), the Corsham Institute, the Swindon and Wiltshire Economic Partnership and Wiltshire's MP, Michelle Donelan.</p> <p>It was highlighted that £19 million was needed to ensure that the service would</p>

be delivered and it was stressed that the government would need to contribute a substantial amount to the project. Mr Pearson informed the meeting that the project would cease if it could not advance further than the feasibility stage; as it was important that money was allocated prudently. It was noted that if the project had advanced passed the 'Option Selection' phase, then the project would become the responsibility of Wiltshire Council.

Attention was drawn to the fact that a railway station for Corsham was environmentally viable and that it would serve to help improve the congestion problems associated with the Bath area. Mr Blackburn, from TransWilts, pledged that his organisation was doing all that they could to ensure that the Corsham Railway Station became a reality.

27

Lacock Unlocked

Terry Bracher was in attendance to present a final report on the 'Lacock Unlocked' project. Mr Bracher highlighted that the Lacock archives contained over 800 years' worth of history. He explained that in 2012 a grant of £601,000 had been awarded to the project from the Heritage Lottery Fund and other partners; this grant was intended to help ensure that the Lacock archives remained preserved and to help engage the community in the running of the project.

Mr Bracher detailed that the project was led by a number of volunteers, both from the local area as well as further afield. He outlined that the volunteers had been required to undertake labour intensive work and that they had also been involved in designing and creating content for the project's website. Those present were informed of how work had been undertaken with students from Wiltshire College, to develop a smart phone location-aware app. Mr Bracher explained that as one wandered through the village of Lacock, the smart phone app would provide pop-ups of stories, based on where one was located within Lacock.

It was highlighted that a number of other schools had also been involved in the project; such as schools in Bowerhill, Colerne and Lacock. These schools had participated in creative writing exercises, in relation to the 'Lacock Unlocked' project. Mr Bracher stressed that, primarily, Wiltshire residents had been targeted with the project and he detailed that disabled persons had been taught a digital photography course; which had been exhibited in the Springfield Campus. Other participants of the project included the Lacock WI; who had recreated recipes found in the Lacock archives.

Those present were informed that the Lacock archive ran until around 1940, however, the project had sought to extend the archives to the present date. Thus, stories had been recorded from the current villagers of Lacock and, as a result, more than 40 oral history interviews had been completed, along with further photos and videos.

Mr Bracher informed the meeting that the project had lasted for around 3 years and it had led to the creation of a book; which was available for sale in the local Church and bookshops around Lacock. Overall, 115 community volunteers had taken part in the project. Mr Bracher thanked the volunteers, the community of Lacock and the national trust for their contributions to the project. He added that the project was soon due to close, however, there was still an opportunity for individuals to add their story to the Lacock archives.

The chairman praised the work of all those involved with the project and those present reiterated his sentiments.

Lacock Parish Council

Ron George, Lacock Parish Council, was in attendance to provide an update on Lacock Parish Council. Mr George detailed that the Parish Council had the aim of creating a community sports club; which was fit for the needs of the distinctive village of Lacock.

Mr George noted that, largely, Lacock was owned by the National Trust and therefore, this demanded that a close working relationship was maintained between the residents of Lacock and the National Trust. He added that between 14-15 organisations regularly used the Village Hall; however, the size of the Hall often created a problem, as well as the fact that there were not sufficient car parking facilities. Mr George stressed that Lacock's sports organisations had 21st century needs and thus, the Parish Council was seeking to ensure that they could provide for such needs.

It was outlined that there was a proposal to convert the semi-derelict pavilion located on the Lacock playing fields into a building that could provide multi-purpose spaces for recreational activities undertaken by the widest of age ranges and interests; whilst being inclusive for disabled users and encouraging all to visit, view and engage. It was explained that the Pavilion would be remodelled, in order to ensure that it was complaint for use and that it would be used to store sports equipment. Mr George highlighted that in spring 2015 the Parish Council had been tasked to analyse what was necessary for Lacock and this had been considered through a public consultation.

The proposed amended design to the Lacock Pavilion would seek to improve the existing building and would also provide changing facilities for users. It was stated that after an initial engagement with key stakeholders, priorities had been addressed and these included; matching the facilities to the activities that would be offered.

The meeting was informed that a range of design options had been explored. The final decision, as agreed by key stakeholders and the wider general public, was to compliment the Pavilion and build next to the original building. It was highlighted that this option had been designed and coordinated with the National

Trust.

It was explained that a community grant from the Corsham Area Board had helped to move the project forward. Also, that the Parish Council were at the point of signing the 'Head of Term' agreement with the National Trust, for 400 square metres; which would allow for the area of the proposed development to be constructed.

The Chairman then thanked Lacock Parish Council for their presentation and noted that he was glad that the Corsham Area Board had been able to provide a small amount of money to the project, to help build its momentum.

Partner Updates

The Chairman drew the meeting's attention to the written partner updates provided with the agenda.

Tom Hall, Colerne Parish Council, detailed that Colerne had held a successful May Fair and that 3 new Cllrs had been co-opted onto the Parish Council. He noted that the Parish Council would be organising more events in the future, such as for the Queen's Birthday and Armed Forces Day.

Ruth Hopkinson, Corsham Town Council, stated that the Corsham Summer Fete would be held on Saturday 11 June and that the Town Council were looking into organising an art survey, in order to consider how the Town Council could best support the arts in Corsham.

PC Hazel Anderson, Neighbourhood Policing Team, provided an update from the Neighbourhood Policing Team for the Corsham community area. She drew attention to the written update provided with the agenda and stressed that regular patrols would be maintained in the Lacock area, in response to the recent robbery at a jewellers in Lacock. PC Anderson also highlighted that the perpetrators who had robbed vehicles in the Box and Colerne areas had been arrested. The vehicles in question had been located in the Bath area and enquiries were continuing. It was noted that regular patrols of the areas had led to the quick arrest of the offenders.

Mark Unwin, Watch Manager – Corsham Fire Station, informed the meeting that the joining of the Dorset and Wiltshire Fire and Rescue Services had been a huge task and that several organisational changes were still taking shape. He stated that an excellent service was delivered to the residents of Corsham and that there was always an appliance available for the Corsham community area.

Richard Rogers, Community Engagement Manager, was then invited to present on the Health and Wellbeing Group and the successes from the Corsham community area from 2015/16, as well as the priorities for 2016/17. Mr Rogers explained that the budget for the Area Board was slightly higher than the

previous year and that such an increase could be attributed to the fact that the Area Board had previously provided a substantial amount of money to grant applicants and, as a result, had effectively engaged with the community. He noted that the Health and Wellbeing group had been allocated a fund of £7,700 for the forthcoming municipal year.

Mr Rogers detailed that the Springfield Campus was deemed as a hugely successful initiative as, for example, library usage in Wiltshire had declined, however, Corsham represented an anomaly in this respect. Furthermore, usage of the leisure facilities and room bookings in the Campus had increased; which demonstrated the positive impact that the Campus had had on the community. Mr Rogers signalled that the Campus hoped to include a nail bar and hairdressing salon in the future.

In terms of the successes of 2015/16, Mr Rogers drew attention to several events that had been held in the Corsham community area, such as the 'Magna Carta', the 'Big Get Together' and 'Clean for the Queen'. He highlighted that there were more events planned around the Queen's Birthday and that engagement with the initiative known as 'The Big Pledge – the Road to Rio' had been positive, as it had encouraged more people in the area to become active.

He informed those present that for 2016/17, the focus would be upon the Health and Wellbeing group. Attention was drawn to the 'Safe Places' scheme; which had been designed to offer help and support for people that may feel as though they needed additional support when they were in the town. It was stated that public amenities that advertised the 'Safe Place' sign had had appropriate training and were available to people of any age group, should they feel the need for such support.

Cllr Parker provided an update on the appointment of a Health and Wellbeing Project Officer. She explained that 3 people had been interviewed for the position and that the decision had been a difficult one, however, it was agreed that Kevin Gaskin should be appointed as the Health and Wellbeing Project Officer.

Resolved:

The Area Board ratify the appointment of Kevin Gaskin as the Health and Wellbeing Project Officer for the Corsham community area.

30

Tesco Bags of Help Programme

Caroline McKenna was in attendance and presented on the 'Tesco Bags of Help Programme' and explained how eligible and interested parties could apply for funding. Miss McKenna highlighted that the fundraising scheme was for community groups and she detailed that the fund originated from the money raised from Tesco customers, from the 5p charge associated with carrier bags.

She detailed that the money raised was to be used to pay for green spaces in communities across England.

Miss McKenna outlined that a wide range of organisations could apply for funding, such as; housing associations and registered charities. She noted that the proposed projects needed to benefit the whole community and should not charge for access into the site. It was relayed that sports facilities and community gardens were some examples of projects that could be sponsored. Miss McKenna explained that there was an online application form, as well as an eligibility checker available for interested parties.

Miss McKenna informed the meeting that there would be display units erected in local Tesco stores; which would allow customers to place discs in a specific unit, by way of voting for a particular project. She stressed that each organisation that received a place in a Tesco store display unit would receive some form of the funding available; however, the amount allocated to each group would be the sole decision of the Tesco customers.

31 Local Youth Network Management Group (LYNMG)

Emma Drage, Community Youth Officer, was in attendance and provided a short update on the Local Youth Network Management Group (LYNMG). Miss Drage informed the meeting that the LYNMG had been working on organising a 'Youth Fest' day; the event would help to showcase to young people the services that are provided for them and would also allow young people the opportunity to be consulted on what they believe that the community should provide for them.

Miss Drage also highlighted that the Corsham Youth Zone had progressed well and she thanked the community for the support that they had shown towards the young people in the Corsham community area.

32 Community Area Grants

The Chairman noted that the Campus Mosaic Project had been delayed for one year, due to the artist having been diagnosed with cancer. However following successful treatment, the artist was now able to work on the project again.

The Chairman informed the meeting that there was a mistake on the agenda; the application listed for 'Corsham Village Hall' was in fact for 'Colerne Village Hall'. Ann Nicholas, Colerne Village Hall, was invited to introduce the application for £2790, to help improve disabled access to the Hall. Ms Nicholas outlined that in 2012 the Village Hall had received a £1000 grant from the Area Board to enable disabled persons to access the Hall; however, there was a desire to now extend access to disabled persons for another part of the Hall. It was explained that to accommodate for this, the current pathway would need to be widened. Ms Nicholas informed the meeting that the Village Hall had a very high usage rate; with around 300-400 people using the Hall for the monthly cinema provision.

Ben Hayday, Corsham Youth Zone, introduced the application from the Youth Zone for £1000, to help provide equipment for the Friday youth group. Those present were informed of how the Youth Zone provided regular activities on a Friday evening; such as arts and crafts, cooking and sporting activities. Mr Hayday highlighted that 70 young people were a part of the Youth Zone and this figure was continually increasing; indeed, at least 40 young people attended the regular Friday evening session. It was noted many people, including the Police Sgt, felt that the Youth Zone had strongly helped to foster positive relationships between young people in the community.

Glenys Gill, Colerne Boules Club, introduced the application from the Club for £2814.23 towards the Club's Petanque Project. She explained that there was a large amount of public support for boules and that there was the desire for a permanent boules terrain to be situated in the town. Ms Gill outlined that boules was one of the few sports that allowed competitors to play on equal terms; because all ages and abilities could participate, either standing or whilst seated.

Bob Mullins from AFC Corsham introduced the application for £769 from Leafy Lanes Playing Fields, towards youth goal posts for the under 11 team. Mr Mullins detailed that the Club boasted 290 members ranging from age 5 to 18 and that the Club had organised their first girl section. It was explained that the Club desired to have a youth sized goal; as this would enable young people to further enjoy the game and would help to ensure a fairer game, which in turn, would help to increase the Club's retention level.

Having been put to the vote, it was

Resolved:

- i. To award £2790 to Colerne Village Hall, to help improve their disabled access to the Hall;**
- ii. To award £1000 to the Corsham Youth Zone, to help provide equipment for the Friday evening youth group;**
- iii. To award £2814.23 to Colerne Boules Club, for their Colerne Boules Petanque Project;**
- iv. To award £769 to Leafy Playing Fields, to provide youth goal posts for the Under 11 team.**

33

Community Area Transport Group (CATG)

The Area Board considered the minutes of the CATG meeting held on 14 April 2016.

Cllr Whalley, Chairman of the CATG, outlined that as a result of continuing work on the highways, recommendations often needed to be taken to the Area Board by the CATG. He explained that the Area Board was being asked to consider a pedestrian crossing across Hither Way in Lacock; which would provide a safer crossing route for those walking from the village to the National Trust car park,

however, he noted that an assessment needed to be carried out for this initiative and the cost of the assessment was £1600.

Cllr Whalley stressed that the CATG only considered low level highways projects and, occasionally, such projects would require an assessment to be undertaken. In such instances, the local Parish/Town Council was being asked to provide 25% of the assessment cost. However, it was highlighted that no financial contribution from the relevant Parish/Town Council would be required for an assessment of a major project; as such projects did not fall under the remit of the CATG.

The point was raised that, in terms of accuracy and clarity over the second recommendation made to the Area Board, an amendment was required. This amendment would state that the local contribution of assessment costs would only be necessary for projects that fell within the Area Board's responsibility and budget.

Having considered the recommendation and proposed amendment, it was

Resolved:

- i. To agree to fund 75% of the cost of an assessment (@£1,600) regarding pedestrians crossing Hither Way, Lacock (Issue No: 4364), if the Parish Council agree to fund the remaining 25%;**
- ii. Accept the recommendation that a local contribution of 25% be requested towards all future assessment costs undertaken for projects that fall under the Area Board's area of responsibility, remit and budget;**
- iii. Accept the list of priority schemes for the Corsham Community Area, as presented by highways.**

34

Future Meeting Dates and Forward Work Programme

The next meeting date was confirmed as 20 July 2016 at Selwyn Hall, Valens Terrace, Box, SN13 8NT.

35

Urgent items

There were no urgent items.

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Chairman's Announcements

Subject:	Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme
Weblink:	http://www.wiltshireonline.org

What is the Basic Broadband Commitment scheme?

This scheme has been designed to provide support to the homes and businesses that are unable to receive broadband speeds in excess of 2 megabits per second (Mbps) and who will not be benefitting from the superfast broadband rollout. The scheme was previously referred to as the Universal Service Commitment (USC).

Who is eligible for the scheme?

Residents who are unable to receive a service of more than 2Mbps and who are not benefitting from the Wiltshire Online superfast broadband rollout programme are eligible to apply to the scheme.

Why is there a subsidy available?

The subsidy is to provide support for premises which do not have access to broadband speeds of more than 2Mbps at an affordable price; 2Mbps is the minimum speed required to undertake routine activities over the internet. The basic requirement is that premises should not have to pay more than £400 over a 12 month period to access a basic broadband service; this cost represents the monthly charges, installation, hardware and activation costs. The subsidy scheme helps make basic broadband affordable by contributing towards the cost of the equipment and installation.

How does the scheme work?

Eligible residents are provided with a subsidy code which allows residents to gain access to a subsidised broadband connection, with all of the capital costs and at least part of the installation cost paid for. Residents are able to choose from a number of retail service providers and from a variety of packages to suit their budget and needs.

How has the scheme altered?

The scheme was originally launched in December 2015 in line with our contractual commitment to provide a basic broadband service via a satellite solution. However, Wiltshire Council has been working closely with BDUK since the launch of the scheme and we are pleased to advise that it has now been extended to include alternative technologies. For a list of current suppliers operating in Wiltshire please see Annexe 1.

Opening up the scheme to alternative technologies should see Wiltshire's residents being able to access a wider range of suppliers.

Does the scheme work the same for wireless technologies as with satellite providers?

Yes, the subsidy code can be used in exactly the same way with a wireless provider; the subsidy is used to fund the installation and equipment costs the same as with a satellite solution.

The one difference with the wireless technology is that it can be designed to serve multiple premises and could lend itself to a community based solution.

Chairman's Announcements

How do residents apply for the scheme?

Information about the scheme, including a list of participating providers and an online application form, can be found on the Basic Broadband Commitment pages on the Wiltshire Online website: www.wiltshireonline.org

Who do I contact if I have any queries about the scheme?

The Wiltshire Online website (www.wiltshireonline.org) is intended to be the first port of call for information. However, for specific queries, there is a dedicated email address which is broadband@wiltshire.gov.uk

Annexe 1

The following is a list of providers who are currently participating in the Basic Broadband Commitment scheme in Wiltshire:

Wireless Providers:

Wessex Internet - <https://www.wessexinternet.com/>

Satellite Providers:

Avonline - www.avonlinebroadband.com/

Bentley Walker - <http://toowayinfo.bentleywalker.com/bduk/>

Broadband Wherever - www.broadbandwherever.net/home

Corsat - www.corsat.co.uk/bduk/

Digiweb - www.digiweb.com/satellite/

Europasat - www.europasat.com/

ibub Communications - <http://www.ibub.co.uk/satellitescheme/>

Not Spot Broadband - <http://notspotbroadband.com/grant-schemes/>

Prime Satellite Broadband - <http://www.primesatellitebroadband.com/>

Primetech - www.primetech-bduk.co.uk

Rural Broadband - www.ruralbroadband.co.uk/

Satellite Internet - www.satelliteinternet.co.uk/

Chairman's Announcements

Subject:	Mental Health Awareness Raising
Officer Contact Details:	Karen Spence (Public Health Specialist) karen.spence@wiltshire.gov.uk



The Public Health team at Wiltshire Council have developed some tools to help raise awareness of mental health both in the workplace and in communities.

We are able to offer (to Area Boards and other community groups) a session which is ideally about 90 minutes long (but can be tailored to provide a session of about 50 minutes if timings do not allow the full package to be delivered).

The session takes inspiration in its approach and ethos from the extremely successful Alzheimers' Society 'Dementia Friends' programme and is designed to deliver community awareness raising, increase understanding and reduce stigma and discrimination.

The session itself is interactive and suitable for both professionals and members of the public. It involves some group activities and video clips as well as information about mental health and how to keep yourself well. It focusses strongly on how to improve and maintain wellbeing and mental health and uses tools like the Five Ways to Wellbeing <http://www.neweconomics.org/projects/entry/five-ways-to-well-being>

Sessions held to date (including Health and Wellbeing Board, Health Select Committee and Westbury Area Board) have been extremely well received and have generated some healthy debate about promoting mental and emotional wellbeing.

The Public Health team is now in the process of rolling this session out more widely to include:

- Training key members of staff to deliver the sessions (e.g. Health Trainers, volunteers)
- Delivering the session within Wiltshire Council for staff members
- Publicising the sessions for wider dissemination
- Engaging with local voluntary and community sector organisations such as Mind to explore the option of offering the opportunity for their staff/volunteers to receive training and deliver the session
- Producing a toolkit to run alongside the training (or to stand alone) which will be available from September 2016.

Chairman's Announcements

For further information about the awareness raising package, please contact karen.spence@wiltshire.gov.uk or telephone 01225 713094

Some local and national links to sources of help:

National

SANE Helpline http://www.sane.org.uk/what_we_do/support/helpline

Rethink <https://www.rethink.org/about-us/our-mental-health-advice/crisis-contacts>

Time to Change <http://www.time-to-change.org.uk/mental-health-and-stigma/help-and-support>

Depression UK http://www.depressionuk.org/national_links.shtml

Samaritans: telephone 116 123 or email jo@samaritans.org

Local

Your own GP (who can refer on to mental health providers where mental ill health requires treatment)

Wiltshire IAPT – wide variety of group and 1:1 sessions
<https://iapt-wilts.awp.nhs.uk/all-courses/browse-wiltshire-courses/>

Wiltshire MIND – counselling and group sessions plus other services
<http://www.wiltshiremind.co.uk/>

Wiltshire Health Trainers
<http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/healthtrainers.htm>

Other community based services

Revival (rape and sexual abuse support)

Soundwell (music therapy)

Richmond Fellowship (employment/vocational support)

Advocacy services

WSUN Service user engagement and support <http://wsun.co.uk/>

Helping Wiltshire Council meet the challenges ahead

Invitation to voice your views at interactive public meetings

Wiltshire Council is hosting a series of interactive meetings to discuss the challenges ahead.

The council currently spends £900 million each year on more than 350 services. The changing demographics, the continuing reduction in funding from central government and changes to the way future government funding might be provided mean further savings need to be found.

Working with local communities helping them to do more for themselves is one solution and we welcome your ideas on what more we can do together.

Our priorities continue to be supporting those who are most vulnerable in our communities, as well as taking action to boost the local economy, safeguard and create jobs and to build even stronger communities.

The council's cabinet members will be attending the meetings and look forward to hearing your views and suggestions.

We hope you are able to attend one of the meetings below and it would be helpful if you could please confirm your attendance by emailing:
events@wiltshire.gov.uk

Meeting schedule

Date	Location	Venue	Time	
26 September	Chippenham	Monkton Park	5.30pm	Refreshments available
27 September	Devizes	Corn Exchange	5.30pm	Refreshments available
28 September	Salisbury	City Hall	5.30pm	Refreshments available
29 September	Trowbridge	Atrium, County Hall	5.30pm	Refreshments available

Report to Corsham Area Board
Date of meeting 14.9.16
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group. Also to note items listed under point five of this report.

Applicant	Amount requested	LYN Management Group recommendation
Last Baguette	£570	yes

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1. .For 2016/17 Corsham Area Board was allocated £28270

- 4.2. The Corsham Area Board Youth Funding balance for 2016/17 is £22435
- 4.3. All decisions must fall within the Youth Funding allocated to Chippenham Area Board.
If funding is awarded in line with the LYN recommendations outlined in this report Corsham Area Board will have a Youth Funding balance of £21,865.

5. LYN report

- 5.1 In January 2016 Now Heritage CIC Theatre Group was awarded £1643 for a drama project for young people ages 13-19yrs running into the summer of 2017. The Area Board is asked to note the Now Heritage Theatre group has revised its delivery plan to extend the timeline and access offer into October. This is so a wider reach of young people can participate in workshops at Corsham School, Box Youth Club, and the Pound Arts Centre. It aims to culminate by linking in with a performance show on Tuesday 25th October at Corsham Town Hall. This request has been considered and supported by the LYN Management group.
- 5.2 The Area Board is asked to note there will be a Wider LYN event, called 'Corsham Youth Fest', aiming to consult young people on their positive activity needs and also bring providers and young people together. This will run at Springfield's Health and Well Being Centre on the 14th September 2-5pm. A budget of £850 has been agreed under the delegated authority by the Chair of the LYN Management group, the Community Engagement Manager, and the Locality Youth Facilitator to cover running costs (venue hire, refreshments, materials). This decision was taken as the need arose to ensure the event could be planned, delivered and promoted in good time prior to the summer break.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 311	The Last Baguette Theatre Company	Halloween theatre workshops for Corsham area	£570

		teenagers	
<p>Project description Short paragraph description of the project:</p> <p>To run x2 theatre workshops at Corsham Community Campus based around the themes of Halloween and Dracula. Young people will create their own Halloween characters using physicality voice and costumes and explore comedy and theatre techniques. 20 young people aged 11-18 will have the opportunity to participate in the workshops on 10th and 24th October.</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>That the application meets the grant criteria and is approved for the amount of £570, subject to the confirmation of match funding.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
 Email: Richard.williams@wiltshire.gov.uk

July 2016

Today's NHS – it's a challenging time

The good news is that as a nation we are living longer – but what impact does our ageing population have on the amount of money we have available to spend on healthcare?

With increasing costs of medicines and treatments, and a national shortage of GPs and other health professionals working in the health sector, the NHS is currently facing one of its biggest challenges.

In Wiltshire we are definitely living longer, but not all of us are living well in our older years. A significant proportion of our annual budget is spent helping older people and people with a combination of lots of conditions like Diabetes and COPD to live well. In Wiltshire, over 22% of our population is aged over 65 - and 75,000 of us are living with long term health conditions.

Our challenges

Future cuts

- Annual funding is less than needed to meet demand
- Impact of cuts to social care services
- £100million funding gap across Wiltshire, BANES and Swindon for 2017

Long term conditions (LTC)

- Over 75,000 people in Wiltshire live with an LTC
- 50% of all GP appointments are for people with a LTC
- 70% of the total days spent in hospital beds are for LTCs
- 70% of hospital and primary care budgets are used to care for people with LTC

WILTSHIRE CCG

An ageing population

- Wiltshire's population over 480,000
- 22% over 65 years old
- 3% over 85 year old

Increasing costs

- People are living longer but with one or more health conditions
- Cost of treatments rising
- Growing population
- Increase in public expectations
- Requirement for a 7-day NHS across GP practices

Professional shortage

- National shortage of trained professionals across health and social care including GPs, particularly in Wiltshire
- Reliance on agency workers
- Demand outstripping capacity

Dr Richard Sandford-Hill a GP at Market Lavington Surgery says: “Providing medical care for an increasingly ageing population is difficult. In my own practice a majority of my routine appointments are attended by people aged over 65, and those people often have complex long term needs”.

The NHS is used to doing as much as it can with ever-stretched budgets. The shortage of people working in social care means that together with Wiltshire Council, we’re doing our very best to make sure we can support people. And it’s not all doom and gloom – we’re making some great strides forward to make sure we can properly deal with some of the issues we are facing.

Our number one priority is to make sure that older people can get the care and treatment they need either in their own home, or as close to home as possible. Wiltshire has an overall population of over 480,000 and the geography of our county is a challenge. But by working with Wiltshire Council, using a specially-allocated budget called the Better Care Fund, our GPs have established new ways of supporting people to receive care, stay independent and keep well without having to go into hospital. We’re making a real difference to the lives of people in the Wiltshire by tackling head-on issues such as social isolation which can have a big impact on someone’s health and wellbeing.

We know that we face a tough road ahead, but by working in collaboration with our health colleague’s right across Wiltshire we can carve the right path through, and continue to give people really good health care services.

People asked to be mindful of drinking too much this summer

With the holiday and festival season upon us, local residents are being asked not to drink excessive amounts of alcohol and risk damaging their health this summer.

As part of their Stay Well this Summer campaign, Wiltshire Council and NHS Wiltshire Clinical Commissioning Group are reminding people that excessive drinking in a short space of time can have lasting damaging effects.

Unit guidelines are now the same for men and women with both advised not to regularly drink more than 14 units a week, the equivalent of six pints of four percent beer or six glasses of 13 percent wine. People are encouraged not to save up their 14 units for one occasion and try to spread evenly across the week and have regular drink-free days.

People are also advised to limit the total amount of alcohol in one session, drinking more slowly and alternating with food and/or water.

The Stay Well this Summer campaign will also highlight a number of other summer-related issues over the coming months including water safety for children, safe outdoor eating and protecting yourself from excessively high temperatures.

Frances Chinemana, Wiltshire Council associate director for public health said: “We want people to have a safe, happy and healthy summer and we hope our campaign will help with that.

“People will no doubt have a few drinks over the summer, especially if they go on holiday or attend one of the many festivals that take place, but we just want to gently remind people that drinking too much in a short space of time can have a negative knock-on effect to their health.”

Dr Peter Jenkins, Chair of NHS Wiltshire CCG, said: “Most people enjoy a sensible social drink without it having any negative effect but at times lots of people will go out for a good time and have a few more drinks than they’re used to.

“Drinking more than the recommended limit is a habit that we can all fall into easily but drinking just a little too much alcohol puts people at greater risk of developing serious illnesses including heart disease, stroke and cancer.

“That’s why we’re urging everyone to take a sober look at their drinking over the summer and resolve to drink sensibly.”

For more information, people should visit www.wiltshire.gov.uk//drugalcoholmisuse

Simon Truelove – Interim Accountable Officer of Wiltshire CCG



Simon Truelove, the CCG’s Chief Financial Officer and Deputy Chief Officer has become interim Accountable Officer.

Deborah Fielding, who was the Accountable Officer at Wiltshire Clinical Commissioning Group, stepped down from her role at the end of June.

Simon will be in post until a replacement is appointed.



Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people especially. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in acute hospital settings.

Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and care at home. Please get it touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people. More information here: <http://www.healthwatchwiltshire.co.uk/better-care-plan>

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. At the end of September the CQC will be carrying out an inspection of Great Western Hospital (GWH) which will include its acute hospital services as well as adult community health services. These include podiatry, diabetes, dietetics, orthotics, as well as community hospitals. HWW is calling on local people to share their experiences of services. We will be publicising and supporting a CQC 'listening event' as well as providing other opportunities to share your experiences.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk/home/>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire.

Chris Graves, Chair of HWW said 'Healthwatch Wiltshire is committed to making every voice count. We need passionate individuals to join us in the challenge of making a health and social care system that meets our needs, and help to ensure we are at the heart of local health and social care provision'. For more information about the post and specific responsibilities of Board Members please download a recruitment pack from http://www.healthwatchwiltshire.co.uk/sites/default/files/board_member_recruitment_pack_2015.pdf

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Summary Report

To celebrate the 2016 Olympics and Paralympics, Wiltshire Council's Big Pledge - 'Road to Rio' invited local residents to get involved in an activity challenge and improve their health and wellbeing.

Between 4 June and 29 July over **18,000** local people took part. In total participants ran, walked, swam or cycled **779,742km** over eight weeks. The challenge gave them the motivation to get moving and the chance to see what a difference exercise can have.



People signed up to take a virtual journey around the world to the 2016 host city of Rio de Janeiro. Individuals, schools and teams completed a 20 stage journey that included stops at previous host cities.

A medal winning performance

Participants chose to complete a bronze, silver or gold distance:

Challenges	Bronze distance	Silver distance	Gold distance
Road to Rio (team only)	3000km	7000km	9281km
Running Challenge(individual only)	50km	120km	200km
Cycling Challenge (individual only)	200km	400km	600km
Swimming Challenge (individual only)	20km	35km	50km
Walking Challenge (individual only)	150km	250km	350km
Junior Sports Challenge (individual only)	80km	150km	200km
Ultimate Sports Challenge (Individual/Team)	800km	1500km	2016km

40% of the individuals taking part achieved the bronze distance or above, with 65% achieving the gold distance in their chosen challenge.

44% of the teams taking part achieved the bronze distance or above, with 41% achieving the gold distance in their chosen challenge.

31% of the schools taking part achieved the bronze distance or above, with 62% achieving the gold distance.

Who took part?

In total 18,211 people across Wiltshire took part

- 887 people signed up for individual challenges
- Whilst over 1,500 others joined teams to take part:
 - There were 140 Road to Rio challenge teams (1,413 participants)
 - There were 40 Ultimate Sports Team Challenge (197 participants)
- 15,714 pupils at 47 schools took part

Participants by challenge

Challenge	Number of participants
Cycling	118
Junior Sports challenge	66
Running	176
Swimming	84
Ultimate Sports Individual	52
Walking	391
Ultimate Sports Team	197
Road to Rio Team	1,413
Total	2,497

Total distances covered

Challenge	Distance covered	Equivalent to (approx.):
Cycling	30,359km	London to Sydney return
Junior Sports challenge	5,978km	London to Moscow return
Running	13,956km	London to Atlanta return
Swimming	1,717km	London to Rome
Ultimate Sports Individual	28,819km	London to Montreal 5 times
Walking	62,463km	London to Rio return 3 times
Ultimate Sports Team	42,981km	Around the world
Road to Rio Team	593,469km	Around the world 15 times
Total distance	779,742km	To the moon and back

How did our schools get involved?

A total of 47 schools signed up to this year's Road to Rio challenge. The schools undertook a range of activities to complete their 'journey' to Rio including incorporating 'a mile a day' into their school day.

While the programme meant that the schools taking part focussed on increasing physical activity, some also used the programme as part of their wider geography and maths lesson planning.



What did teachers tell us?

"We all took part in the Daily Mile- where all children and staff walked briskly/ ran a mile around the school grounds. We held a sports week and the children were able to take part in various activities."

Churchfields Primary School, Melksham

"We had regular assemblies to guess where we were in the world and pupils were able to have a guess and talk about the country where we currently were after each week, it also gave them incentive to keep going and reach the goal. The children are a lot more active with many now walking to school."

Shrewton Primary School, Shrewton

"It was a good chance to get the whole school active and fitted perfectly with the Olympic values. Pupils took part of their normal school day plus pedometers doing a variety of activities including Fencing, Swimming, Running, Sport Day, PE lessons, Tennis, Netball."

Pewsey Primary School, Pewsey

"The pupils have been learning about the Olympics. They have studied the history of the Olympics, the underpinning values & principles and about the different range of competitive sports. They pledged to walk at least 1 km 3 times a week prior to lessons and to undertake additional walks during playtime and lunchtimes. They have enjoyed the time together walking and talking to each other and on some mornings listening and dancing to music as they walk! This time has helped children develop their social and emotional wellbeing as they are learning to socialise in a different way than they would at lunchtime or playtime."

The Manor School, Melksham

How did the programme work across our Community Areas?

The Big Pledge team collated data for each community area based on Wiltshire Council's Area Board areas using the postcode of participants.

Area	Number of participants	Distance completed
Amesbury	186	59,025km
Bradford on Avon	101	23,299km
Calne	132	27,510km
Chippenham	109	30,426km
Corsham	59	35,469km
Devizes	134	41,526km
Malmesbury	58	5,646km
Marlborough	32	6,000km
Melksham	273	95,114km
Pewsey	202	75,551km
Salisbury	192	23,130km
South West Wiltshire	35	9,958km
Southern Wiltshire	44	5,713km
Tidworth	143	57,420km
Trowbridge	291	69,656km
Warminster	58	18,405km
Westbury	97	78,669km
Wootton Bassett and Cricklade	83	45,718km

NB: Total number of participants outside of Wiltshire - 274

Corsham Area Board.

14th September 2016.

Corsham Community Area Health and Wellbeing Group.

Purpose of the Report.

1. To provide a brief update on the Corsham Health and Wellbeing Group and to seek the Area Board's agreement to the Draft Terms of Reference and the appointment of Councillor Sheila Parker as the Councillor representative to the Group.

Background.

2. Chairman's announcements at the Area Board Meeting on the 17th March introduced the County wide intention to create Health and Wellbeing Groups as sub groups to the main Area Boards. The purpose and role of the Health and Wellbeing Groups being to facilitate the coordination of joined up services for older and vulnerable people living within the community area and to recommend to the Area Board how delegated funding should be used to the benefit of the community area . A further update was provided by Richard Rogers to the Area Board meeting on the 18th May and a Councillor led initiative for an additional funding allocation to support Older People in the community was approved.

Update.

3. The first meeting of the Health and Wellbeing Group was held on the 7th July 2016 bringing together a small membership of groups that have a particular interest and involvement with the provision of services to older and vulnerable people. Working to the existing model of the Local Youth Network the intention is to better understand the extent of existing provision of services to older people and then to assess where there are needs or opportunities that can be met or extended by the support of the Group or the allocation of targeted funding. Key priorities agreed were to:-
 - Identify our strengths
 - Manage our volunteers
 - To build a neighbourhood support model.
4. Important is to build upon that which already exists and to recognise that much is already being done across the sector by the likes of Age UK, Alzheimer's Support and Carers Support and in the community by Churches, Town and Parish Councils and the many clubs and groups that meet regularly across the community area. The opportunity is to bring these together with those that have a responsibility for commissioning and delivering health services locally to see how it can be made more supportive and inclusive.
5. A draft Terms of Reference which includes the proposed membership and the intention to develop a wider Health and Wellbeing Network was agreed and is referred to the Area Board for noting and approval.

6. The Health and Wellbeing Group will meet for a second time on the 27th September.

Recommendation.

The Area Board is requested to:-

- a) Approve the Terms of Reference and membership of the Corsham Health and Wellbeing Group
- b) Confirm the appointment of Councillor Sheila Parker as the representative to the Group.

Appendix. Corsham Community Area Health and Wellbeing Group Terms of Reference

Corsham Community Area Health and Wellbeing Group Terms of Reference

DRAFT

1. Purpose

Definition of a Health and Wellbeing Group

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a range of health and community stakeholders who work in partnership to facilitate wellbeing across the community area. People living in the community play a direct role in setting the agenda for this group.

The Corsham Health and Wellbeing Group (CHWG) will

- identify local needs, priorities and outcomes
- Support existing activities and groups
- Promote and support related initiatives
- Assist with coordination and communication at local level
- Make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The CHWG will initially have as its core membership the following representatives:

- Area Board Lead Member
- Community Engagement Manager
- Area Board Health and Wellbeing worker or champion
- Corsham Town Council
- Box Parish Council
- Colerne Parish Council
- Lacock Parish Council
- Wiltshire Council Community Commissioning Team
- Alzheimers Support
- Health Trainer
- Age UK
- Carers Support
- GP practices
- Chippenham Corsham and Box Community Team
- Corsham Churches Together

The membership can be changed at any time with the agreement of Corsham Area Board.

The group will have the option to co-opt members whenever they feel it is appropriate.

The group is able to form subgroups to work on specific themes and projects

The participation and involvement of people

People living in the community will be encouraged to play a central role in all aspects of the CHWG including the design, development, delivery and review of the local activities.

CHWG will seek to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

CHWG will ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

A wider Corsham Area Health & Wellbeing Network will be established to ensure greater involvement

Roles of all members of the CHWG

All members will be required to:

- Take an active part in the development of the CHWG and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the CHWG relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the CHWG.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the CHWG activities.
- Respect all members of the CHWG and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The CHWG should come together at least on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller group will take responsibility for coordinating the CHWG activities and communication between meetings. The group is likely to include a member of the Community Area Board, who will work with the Community Engagement Manager to present recommendations and provide updates on progress at Area Board meetings.

Appointments and any subsequent changes to the CHWG will normally be agreed at a full meeting of the Area Board.

4. Responsibilities of the CHWG

Key responsibilities include:

- Facilitating and coordinating the process to design, develop, deliver and review activities for people in the local area
- Developing a written overview of the needs, outcomes, priorities and objectives for activities in the local area (sometimes referred to as a Market Position Statement);
- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants);
- Monitoring and reporting on the quality and effectiveness of local activities;
- Monitoring and reporting on the quality and effectiveness of information and advice in the community area
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Corsham Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote. The management group may invite representatives from local organisations/agencies to its meetings to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The CHWG will advise the Area Board on how these funds should be allocated. The CHWG will be able to support bids for funding from other sources and would also be expected to feedback to commissioners on priorities for the County-wide contracts.

6. Media Relations

Members of the CHWG may not issue media statements without the agreement of the Corsham Community Area Board.

7. Review

These terms of reference are subject to change and review.

Report to	Corsham Area Board
Date of Meeting	14/09/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Colerne Garden Club Project Title: Colerne School Garden Project View full application	£1000.00
Applicant: Corsham Twinning Association Project Title: Corsham Twinning View full application	£153.65

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/17 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2043	Colerne Garden Club	Colerne School Garden Project	£1000.00
Project Description: The project will develop Colerne Primary Schools extra-curricular gardening activities. The project is run by Garden Club volunteers who will provide all labour. The project gives children an appreciation of horticulture beyond the school's curriculum or budget. Weekly sessions teach basic gardening skills giving children an insight into how plants grow the food chain recycling the seasons and outdoor working. The grant will purchase essential tools and equipment and allow the creation of new vegetable and soft fruit beds and provide protection to help plants grow and mature within a short growing season as dictated by school term times.			
Input from Community Engagement Manager: <ul style="list-style-type: none">Any funding awarded will be used to buy capital items for the garden project including compost bins, water recycling gutter, tunnels and borders. No match funding is requiredThe project will be sustained by the Colerne Garden Club once it has been set up.This application meets the criteria and can be considered for a reward by the Area Board			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2062	Corsham Twinning Association	Corsham Twinning	£153.65
Project Description: We wish to purchase a large display Bingo numbers generator machine. We have			

62 guests at the end of October from our twin town Jargeau. As part of the visit there will be a celebration dinner. This will be part of the entertainment.

Input from Community Engagement Manager:

- The bingo machine is a capital item and no match funding is required
- This application meets the criteria and can be considered for a reward by the Area Board
- It is recommended that the Corsham Twinning Society is asked to make the bingo machine available free of charge to other community groups who may wish to use it in the future.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Richard Rogers

Community Engagement Manager

richard.rogers@wiltshire.gov.uk

Wiltshire Council

4 August 2016

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

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CORSHAM COMMUNITY AREA TRANSPORT GROUP (CATG)

**NOTES OF THE CORSHAM COMMUNITY AREA TRANSPORT GROUP (CATG)
MEETING HELD ON 22 JUNE 2016 AT CORSHAM FIRE STATION, BEECHFIELD
ROAD, CORSHAM, SN13 9DN.**

7 **Note Tracker**

Please refer to the attached Note Tracker.

If you have any questions about the attached Note Tracker please contact:

Gareth Rogers, Principal Engineer
Traffic & Network Management
direct line: 01225 713384
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22nd June 2016			
1.	Attendees and apologies			
	<p>Present: Paul Bollen Vaughan Hill Alan Macrae Sheila Parker Gareth Rogers Richard Rogers Simon Scott Philip Whalley Kate Wysocki</p> <p>Apologies: Dick Tonge Spencer Drinkwater</p>			
2.	Notes of last meeting			
		The notes of the last meeting held on 14th April 2016 were accepted as a true record.		
3.	Financial Position			
		<p>Finance sheet was presented. Budget remaining £ 24,009</p> <p>It was noted that the funding should not be left unspent at the financial year. Ideally, it needs to be allocated or spent</p>		

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4.	Top 5 Priority Schemes			
a)	Skynet Drive	<p>MOD have confirmed that they intend to close road to traffic in 16/17 at recent meeting with CTC. Cllr P Whalley to contact MOD to request further details.</p> <p>Cllr Whalley has spoken to the MOD and confirmed that one end is to be closed and the business case for closing the other end is being made. The MOD and Roger Witt (Highways) to take this forward.</p>	Leave on agenda	PW
b)	Issue No: 3504 Speed of traffic B3353 The Linleys	<p>Scheme has been included in the works programme for 2016/17, and work order issued. Implementation anticipated Summer 16.</p> <p>Gateways have been ordered and it is expected to be completed by the end of July.</p> <p>This issue will be closed when the work has been completed</p>	Leave on agenda until work completed	GR
c)	Issue No: 4482 Devizes Road, Box	<p>Proposal to provide an enhancement to the A365 Gateway, with the introduction of Village Gate. PC have confirmed 25% contribution.</p> <p>Scheme has been included in the works programme for 2016/17, and preparation of the work order is underway with view ordering by the end of July.</p> <p>Installation will be around September and the funding has been allocated. This will be closed when the work has been</p>	Leave on agenda until work completed	GR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		completed		
d)	<p>Issue 4342 Northey Hill, Box</p> <p>40mph sign at junction of Northey Hill and A4 is obscured by telegraph pole</p>	<p>Scheme has been included in the works programme for 2016/17, and preparation of the work order is underway.</p> <p>Box PC have confirmed 25% contribution.</p> <p>This is being carried out and the issue will close once the work has been completed</p> <p>£2k was allocated by the CATG in case a traffic order was required. It is not needed so some funding will go back into the budget</p>	Leave on agenda until work completed	GR
e)	<p>Issue No: 4364 Hither Way Lacock</p> <p>Dangerous crossing across Hither Way from National Trust visitor car park into Lacock. With traffic having to use Hither Way instead of coming through the village and reduced visibility for pedestrians crossing at this point a lower speed limit at present 40mph and a proper pedestrian crossing is required.</p>	<p>Issue has been submitted by Parish Council. The CATG agreed to recommend funding 75% of the assessment if the PC agree to fund 25% - awaiting confirmation from PC.</p> <p>Pedestrian assessment has commenced, report and recommendation will be brought back to the next meeting.</p> <p>Lacock PC have verbally confirmed that they will pay 25% of the costs for the survey</p> <p>A pedestrian count has been carried out and it shows that the criteria for a crossing has been met</p> <p>The challenge is that there is a bend next to where the zebra crossing would ideally go. This may require altering fencing and footpaths. It could also be necessary to have lighting.</p> <p>Discussions with the NT and PC are required to firm up a proposal and regarding funding contributions.</p>	<p>Action - Discuss proposal and costings with the PC and the NT (GR)</p>	GR / KW

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

5.	Other Priority Schemes			
f)	Issue No: 3870 Emergency Vehicles on Hazelbury Hill	Box Parish Council sent out letters to the residents, 50% were in favour and 50% were against. Box Parish Council will resend letters for a majority vote. Keep Open. No progress to report	Continue to keep open	Box PC
g)	Issue 4105 HGV's Speeding on A365 Box	Following the local consultation exercise the Parish Council are considering available options. The freight traffic survey across the county is being undertaken and this issue can be discussed when the results come back. This should be around September 2016	Keep on agenda for future discussion	Box PC
h)	Issue No: 4354 Speeding & Reflectors on Pavement Despite the footpath being built into the road to slow traffic this has not worked. I suggest putting reflectors on the paved area.	The customer has been contacted to advise them that they need to inform the TC of the exact problem and where it is occurring. No contact has been made with the Town Council so no further action is possible	Action – Close the issue stating the reason being that no contact has been made with TC	Corsham TC

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i)	<p>Issue No:4572 Corsham To Chippenham Footpath / Cycle path</p> <p>There is a problem on the route from Corsham to Chippenham for walkers / cyclists because we have to walk on the street which is dangerous. There is no footpath or cycle path, just grass with loads of littered glass dead animals and nettles.</p>	<p>Issue has been considered by the Town Council:</p> <p><i>The issue was taken to Committee recently and it was decided that the proposal to provide a shared cycle path from Corsham to Chippenham should be supported in principle. However, funding would not be made available by the Town Council for any investigations or feasibility studies unless there was a likelihood of the project being funded by Wiltshire Council. This feedback will be considered at the next Corsham CATG.</i></p> <p>All proposals developed through the CATG process need to be funded through CATG Funds / Substantive CATG funds or 3rd party contributions.</p> <p>The TC will consider all proposals but does not want to commit to an open ended or unclear proposal especially when the cost will be substantial.</p> <p>Whilst the scheme is supported, there is no obvious funding stream that is large enough to pay for it and it is beyond the scope of the CATG. It is therefore unlikely at this current time that it will take place.</p>	<p>Action – Close issue. Whilst we support the project it is a major scheme beyond the scope of our work. As there is nothing we can do at this time due to the benefits not justifying the funding enough to make it a priority.</p>	
6.	New Requests / Issues			
a)	<p>Issue No:4616 A4 Box Railway Bridge</p> <p>Pedestrian safety wrt the A4 bridge crossing the railway near The Bassetts Box. This</p>	<p>Issue was discussed at previous meeting. PC were to re raise the issue with appropriate description of issue, which has now been completed. At last meeting suggestion was made re: Independent Road Safety Audit of the pedestrian provision across the bridge. PC were to consider 25% funding contribution (circa £500).</p>	<p>Leave on agenda until Box PC have made a decision regarding whether they will make the 25% contribution</p>	<p>Box PC</p>

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	has been raised at CATG meeting but needs to be formally reopened as it is still considered to be a significant hazard by Box Parish Council. Previously raised Issue No 316367.	Box PC have not yet met to agree the funding.		
	<p>Issue No.:4658 Corsham, Park Lane</p> <p>Cars travelling along Park Lane at the Bath Road end often exceed the 30 mile speed limit. I feel it may be a deterrent if signs were put on this stretch.</p>	<p>Issue has been sent to the Town Council for their consideration.</p> <p>It should be noted that 30mph repeater signs (or the equivalent road markings) are not permitted for use in areas subject to a system of street lighting. Park Lane has a system of street lighting. Concern regarding vehicle speeds should be dealt with through the Community Speedwatch initiative.</p> <p>It is suspected that the speeds may have reduced and a metro count would need to be carried out.</p>	<p>Action – Metro Count request to be put in from Town Council. Possible location may be near entrance to Masons Way (SS)</p>	
7.	Other items			
a)	Issue No: 3893 Poor quality of block paving in Katherine Park	<p>Roger Witt is currently liaising with the developer. GW to provide update - The developer has agreed to carry out the remedial work to the site in the New Year. Charles Church have asked that a contractor working on behalf of Persimmon Homes carries out this work commencing January 2016</p> <p>Work has started to put a proper base down.</p> <p>The CATG agreed in their view conventional road building materials rather than block paving should be used in new constructions to reduce future maintenance requirements</p>	Leave on agenda until work has been completed.	PB / GW

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b)	<p>Colerne – Village Hall to Play area footway.</p> <p>Colerne PC I was given to understand that WC had in the past patched the path but it was now beyond patching. John had decided that he would ask for part of the funding from CATG and offer to pay for the balance from the Highways pot.</p>	<p>Path is a Right of Way and maintenance responsibilities lie with Area Highways. P Bollen to update.</p> <p>Cllr Tonge is looking at this with the PC to explore possible funding sources</p>	<p>Leave on agenda awaiting report back from Cllr Tonge</p>	<p>PB</p>
d)	<p>Substantive Highways Scheme Fund Bid Application Process for 2016 – 17</p>	<p>The CATG discussed if there are any projects that are ready to go but agreed that there were none</p> <p>The CATG need to keep in mind this potential funding source so that any suitable projects can be firmed up in time to apply next year if the scheme still exists.</p>		<p>SD</p>
	<p>AOB</p>	<p>Pickwick residents wished to pass on their thanks for the work highways have carried out to de-clutter road signs</p> <p>There was a fatal collision at the signals in Lacock which resulted in requests for changes. The police are still investigating this incident and no decisions will be made till this is completed. However some preliminary work is being carried out to look at potential impact of changing the layout.</p>		
8.	<p>Date of Next Meeting: 27th October 2016 10am Corsham Fire Station</p>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Corsham Community Area Transport Group

Highways Officer – Gareth Rogers

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of approximately £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations

- None